

2018 RAGBRAI FOOD LICENSE REQUIREMENTS

LICENSE REQUIREMENTS

- When is a license needed?

1. When providing unpackaged food or beverages to the public. Examples-tacos, burgers, lemonade, BBQ, etc.
2. When providing commercially prepared pre-packaged food or beverage that requires temperature control for safety. Examples – ice cream bars, milk, yogurt, etc.
3. When providing cut fruits that require temperature control for safety – Examples – cut watermelon, cantaloupe, and honeydew melons.

- When is a license not needed?

1. When providing commercially prepared pre-packaged food or beverage that does not require temperature for safety. Examples – bottled sodas, packaged candy, packaged chips, packaged granola bars, etc.
2. When providing whole, uncut fruits and vegetables

- Who must be licensed?

1. For profit organizations and individuals
2. Non-profit organizations who do not meet exemption requirements

- Non-profit license exemptions: Premises regularly used by a nonprofit organization which engages in the serving of food on the premises if the following restrictions are not exceeded:

1. Does not serve food more than one day per calendar week. (including temporary events)
2. Twice per calendar year – may serve to the public up to 3 consecutive days
3. May use another nonprofit organizations premise, not more than twice per year for one day, to serve food.

- Food vendors are responsible for applying for and obtaining their license.

- **LICENSE TYPES**

1. **Temporary food license** – used in conjunction with an event, and may be used up to 14 consecutive days in conjunction with that event at a single location.
2. **Mobile Food License**, aka-Food Truck (Annual license), may be used up to a 3 day in a single location before the unit has to move.
3. **Food Service or Retail License** – aka – Restaurant, Grocery Store (annual license) – may only be used on the premises for which the license was issued. A licensed establishment may set up a food stand on their own premises without an additional food license requirement.

- **TEMPORARY FOOD LICENSE**

1. \$33.50 per license – Each RAGBRAI town is its own “Event” and vendors must have a separate license to operate in each town. If a vendor has more than one stand, each stand must have a separate license.
2. No on-line payment is available. Completed License application and payment must be mailed to Western Iowa Regional Inspections, 1411 Industrial Parkway, Harlan, Iowa 51537 at **least 2 weeks** before event to ensure that licenses can be mailed back to the vendor prior to the event.
3. **PENALTY:** If we inspect a food stand without a license, the food stand will be closed until application is filled out and payment received. The penalty for not having license before the event will be \$67.00

- **PROVIDING SERVICES**

- **WATER/ICE**

1. Water and ice shall be provided from an approved source (city, county, bottled and wells that have a satisfactory water test within the last year.
2. Waste water shall be disposed of in an approved waste water disposal system sized, construction, maintained and operated according to LAW

- **ELECTRICITY**

1. Ensure each stand has enough electricity to safely operate (lighting, mechanical refrigeration and hot holding)

- **TOILETS/HANDWASHING**

1. An adequate number of approved toilet and hand washing facilities shall be provided at each event
2. Each food stand must have their own handwashing station equipped with soap and paper towels.

Sketch below the general layout of the Temporary Food Establishment indicating the location of the following:

1. Location of cooking and holding equipment
2. Location of handwashing and utensil washing facilities
3. Location of trash disposal containers
4. Location of work tables, food and single-service storage
5. Location of condiments

